

ATTACHMENT E: USE OF CONTRACTORS AND/OR CONSULTANTS (External Entities)

Provide the following information for all consultant and contractors who will have access to the MCDB data. The Requesting Organization must have a written agreement with the contractor/consultant to ensure the use of MCDB data to the approved project(s) of this application as well as the privacy and security standards set forth in the Data Use Agreement. MCDB data may not be shared with any third party without prior written consent from MHCC, or an amendment to this Application.

Entity	<input type="checkbox"/> Contractor <input type="checkbox"/> Subcontractor <input type="checkbox"/> Consultant			
Organization Name				
Title				
Website				
Contact Person				
E-Mail Address				
Telephone Number				
Mailing Address				
City/Town		State		Zip Code
Term of Contract				

1. Describe the tasks and products assigned to this entity for this project.

2. Describe the qualifications of this entity to perform and complete the tasks.

3. Describe the Requesting Organization's oversight and monitoring of the activities and actions of this entity for this project, including how you will ensure the privacy and security of the MCDB data to which the consultant or contractor has access.

4. Will this entity have access to or store the MCDB data at a location other than the data custodian location, off-site server and/or database? Yes No.

If yes, a separate Data Management Plan **must** be completed by this contractor/consultant.

[INSERT A NEW SECTION FOR ADDITIONAL CONTRACTOR/CONSULTANT ENTITIES NEEDED]